

PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than ten (10) days prior to the meeting and include:

- A. Name and address of the participant;
- B. Group affiliation, if and when appropriate;
- C. Topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct. Although the Board has adopted Robert's Rules of Order, they may not be followed in regard to public participation.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer. Each participant must register with the Board including name, address, telephone no., and topic.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. Tape or video recordings* are permitted, providing the person operating the recorder has contacted the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

* Nordonia Hills City School District Board of Education meetings are broadcast on Channel 25 and tapes of the meetings are available upon request.

- H. The presiding officer may:
 - 1. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

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SUPPLEMENTALS

RW Student Council	Lauren Zaun	2%	\$698.76
	Amanda Juhasz	2%	\$698.76

CLASSIFIED:

PROBATIONARY EMPLOYEE

Effective 12/9/08, Mary Suess, Custodian, is not recommended for permanent employee status

NEW ASSIGNMENT

Jennifer Prusam, (R) BG, 5.25-Hour Bus Driver, Classification IV, Pay Grade I, Step 0, effective 12/2/08

CHANGE IN ASSIGNMENT

Deb Roth BG, 7.25-Hour Bus Driver, Monday thru Thursday, Classification IV, Pay Grade 1, Step 6, effective 12/9/08

SUBSTITUTE RATE

The Superintendent recommends the following substitute pay rate as of January 1, 2009

Cafeteria \$8.00

SUBSTITUTES

Robert Bednar	Custodian
Charles Bonacci	Bus Driver
Frank Pretzloff	Custodian
Beverly Jagger	Cafeteria, Clerical, Education Assistant
Cheryl Stumpf	Cafeteria, Clerical, Education Assistant

TREASURER'S REPORT
December 15, 2008

1. RECOMMENDATION TO APPROVE FINANCIAL STATEMENTS

The Treasurer recommends that the Board approve the Financial Statements for the month ending November 30, 2008. See Exhibit T1:

- A. Financial Report by Fund – FYTD & MTD (Exhibit T1A)
- B. Comparative Financial Report (Exhibit T1B)

2. TRANSFERS AND ADVANCES

The Treasurer recommends that the Board approve the schedule of transfer and advances as follows for the period ending November 30, 2008:

TRANSFER:

From:	General Fund (001)	\$ 6,080.00
To:	High School Athletics (300)	\$ 6,080.00
Description:	HS Fall Athletic Participation	

ADVANCES:

From:	Improving Teacher Quality (590)	\$ 1,560.00
To:	General Fund (001)	\$ 1,560.00
Description:	Return of Advance	

From:	Book Store (020)	\$ 5,200.00
To:	General Fund (001)	\$ 5,200.00
Description:	Return of Advance	

From:	Title I (572)	\$ 5,530.00
To:	General Fund (001)	\$ 5,530.00
Description:	Return of Advance	

From:	Title V Innovative Ed. (573)	\$ 1,000.00
To:	General Fund (001)	\$ 1,000.00
Description:	Return of Advance	

From:	IDEA (516)	\$ 31,300.00
To:	General Fund (001)	\$ 31,300.00
Description:	Return of Advance	

From:	Food Service (006)	\$253,000.00
To:	General Fund (001)	\$253,000.00
Description:	Return of Advance	

From:	IDEA Preschool (587)	\$ 10.00
To:	General Fund (001)	\$ 10.00
Description:	Return of Advance	

From:	Auxiliary Service (401)	\$ 12,315.00
To:	General Fund (001)	\$ 12,315.00
Description:	Return of Advance	

From:	General Fund (001)	\$359,000.00
To:	Food Service ((006)	\$359,000.00
Description:	Advance Pending Receipts	
From:	General Fund (001)	\$ 4,900.00
To:	Book Store (020)	\$ 4,900.00
Description:	Advance Pending Receipts	
From:	General Fund (001)	\$ 4,900.00
To:	Entry Year Teacher (440)	\$ 4,900.00
Description:	Advance Pending Federal Receipts	
From:	General Fund (001)	\$ 750.00
To:	Title V Innovative Ed. (573)	\$ 750.00
Description:	Advance Pending Federal Receipts	

3. RECOMMENDATION FOR APPROVAL OF A RESOLUTION TO RESTATE NORDONIA HILLS CITY SCHOOL DISTRICT 403(B) TAX DEFERRED ANNUITY PLAN DOCUMENT

The Treasurer recommends the Board approve the following resolution:

WHEREAS, Nordonia Hills City School District has established a retirement plan (the “plan”) under Section 403(b) of the Internal Revenue Code of 1986, as amended (the “Code”);

WHEREAS, the Internal Revenue Service has issued final regulations under Section 403(b) of the Code that would, in relevant part, require the Nordonia Hills City School District to adopt a written plan to ensure compliance with Section 403(b) of the Code and the regulations thereunder;

WHEREAS, effective December 10, 2007, Nordonia Hills City School District adopted the Nordonia Hills City School District 2008-2009 Employee Severance Plan Professional Staff 403(b) Plan.

WHEREAS, Nordonia Hills City School District desires to amend and restate the Nordonia Hills City School District 2008-2009 Employee Severance Plan Professional Staff 403(b) Plan.

BE IT RESOLVED THAT: Effective January 1, 2009 (effective date of amended and restated plan document), the Board of Nordonia Hills City School District (the “Board”) authorizes Nordonia Hills City School District to adopt the ING 403(b) Plan for a Public School attached hereto as its amended and restated 403(b) plan document.

BE IT FURTHER RESOLVED THAT; the Board authorizes the Treasurer of Nordonia Hills City School District to execute the ING 403(b) Plan for a Public School attached hereto.

4. RECOMMENDATION FOR RESOLUTION TO RESTATE PICKED-UP EMPLOYEE CONTRIBUTIONS (STRS AND SERS)

Be it resolved, effective December 15, 2008, that the Nordonia Hills Board of Education agrees to “pick up” the total amount of employee contributions required by Section 3307.26 or 3309.47, as applicable, of the Ohio Revised Code to be contributed to the State Teachers Retirement System (STRS) or the School Employees Retirement System (SERS), as applicable, by all employees who are defined by the District as administrators. The Board of Education is permitted to pick up employee contributions pursuant to Sections 3307.27 or 3309.47 of the Ohio Revised Code, as applicable, and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Board of Education in lieu of

employee contributions and shall be paid by the board as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall not be treated as additional compensation for retirement purposes unless specifically so provided in the contract of the employee. Employees subject to the above-described pick-ups may not opt out of the picked-up contributions or elect to receive the contributed amounts directly instead of having them picked up by the Board of Education and paid to STRS or SERS, as applicable. For purposes of this resolution, the term "administrators" includes all persons employed pursuant to Sections 3313.22, 3319.01, 3319.02, and 3319.03 of the Ohio Revised Code. Prior pick-ups for the above-described employees are hereby ratified to the extent permitted by law.

5. RECOMMENDATION FOR APPROVAL FOR THE ISSUANCE AND SALE OF NOTES OF THE SCHOOL DISTRICT

The Treasurer recommends that the Board approve a resolution providing for the issuance and sale of notes of the School District in an aggregate principal amount not to exceed \$4,800,000, in anticipation of the issuance of bonds for the purpose of constructing, reconstructing, renovating, adding to, acquiring, furnishing, equipping and otherwise improving school district outdoor athletic facilities, buildings and related parking areas and access ways, and clearing and improving their sites.

6. RECOMMENDATION FOR APPROVAL OF CONTRACTS AND PAYMENTS

The Treasurer recommends the Board approve the following contracts and/or payments for obligations prior to the Treasurer's signature. Section 5705.41, R.C. requires that a certification be obtained from the fiscal officer prior to the time an order is issued (for goods and services) or a contract is made. The statute states that a contract not properly certified is void and may not be paid. The statute does provide an alternative for failure to prior certify an obligation. H.B. No. 454 provides that for certificate violations exceeding \$3,000.00 (effective April 7, 2003), the taxing authority may approve the order and/or contract by resolution.

Check #156322	Dove Data Products, Inc.	\$ 3,605.00
Purchase Order #269679	Cleveland Clinic Foundation	\$ 8,740.00

**NORDONIA HILLS
CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

December 15, 2008

EXHIBITS